

PRE-ADMISSION AGREEMENT

Austin College & Collin College

Austin College and Collin College have entered into a special Pre-Admission Agreement designed for Collin College students who show evidence of high academic ability and seek a challenging and engaging undergraduate experience.

The Pre-Admission Program will enable the colleges to identify and work with highly motivated students from their initial enrollment at Collin College until their successful transfer to Austin College. This joint advising program will guide students in appropriate course selection and through the transfer admission, financial aid, and scholarship processes. Such a program will help reduce the time to earn a degree and better prepare students for a successful Austin College experience.

The Application and the Selection Process for the Pre-Admission Program

1. **THE APPLICATION:** Students may declare his or her intent to transfer to Austin by submitting an Austin College Application for Admission at any point after the enrollment at any Collin College campus following high school graduation. Completion of the application for admission includes an essay of 250 words or more on a topic of the applicant's choice. Students may apply to begin studies at Austin College for any fall or spring term within two years from the date of application.
2. **ACADEMIC CREDENTIALS:** Applicants must submit official academic transcripts from Collin College and each postsecondary institution attended, as well as his or her final high school transcript or G.E.D. Applicants with less than 30 hours of academic credit (eight Austin College course credit units) must submit official SAT or ACT score report. AP and/or IB official score reports should be provided if applicable.
3. **SUPPORTING DOCUMENTATION:** Applicants must submit two letters of recommendation from advisers or instructors at Collin College.
4. **INTERVIEW:** An interview with the Director of Transfer Admission is required of applicants to the Pre-Admission Program.
5. **REVIEW, SELECTION, AND NOTIFICATION:** After the above steps are completed, applications will be sent to the Austin College Faculty Admission Committee for admission decisions. The Director of Transfer Admission will notify applicants and appropriate Collin College officials of admission decisions.
6. **MATRICULATION DEPOSIT AFTER ACCEPTANCE:** Prior to actual enrollment at Austin College, a Pre-Admission Student must sign a Matriculation Agreement and Commitment to Academic Integrity form and submit it along with a \$350 matriculation deposit (for explanation of deposit, see the College Costs section in the Austin College Bulletin). The Matriculation Agreement and deposit are not required until January 15th prior to a spring term entry or June 1 prior to a fall term entry. The Commitment to Academic Integrity describes the general educational approach and concepts of Austin College and asks for a commitment by the student to adhere to the College Principles basic to the operation of the college community.
7. **RESIDENCY REQUIREMENT:** Full-time students admitted as transfer matriculants must live in on-campus housing designated by Austin College for a minimum of four (4) fourteen (14) week semesters including

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January Term, or the equivalent of two academic years. Exemptions to the college residency requirement may be granted for those full-time students who are either married, or have legal custody of a child that lives with him/her, or are 24 years or older at the time of admission. Such exemptions will be considered upon receipt of related documentation and the completions of the Austin College Intent to Live Off-Campus form.

8. **TRANSFER CREDIT:** A minimum of 17 Austin College course credit units (including 8 of the last 11 course credit units) must be earned in residence at Austin College to complete a degree. A maximum of 68 credit hours may be transferred from accredited two-year or four-year institutions. Credits presented from other institutions consistent with the academic objective of Austin College in which the student earns a grade of C or higher will be converted to course credit units at the rate of four semester hours equaling one Austin College course credit.
9. **RECOGNITION OF PRIOR ACHIEVEMENT-** Advanced Placement, International Baccalaureate, CLEP Tests and Foreign Language Placement: See Austin College Bulletin.

Advising for Students in the Pre-Admission Program

1. **ADVISING:** Students participating in the Pre-Admission Program should meet at least once a semester with Director of Transfer Admission to review his or her course selections to ensure seamless transferability of courses and applicability to degree choice. Director of Transfer Admission will be the students point of contact until a faculty adviser is assigned.
2. **FACULTY ACADEMIC ADVISER:** The semester prior to matriculation at Austin College, students participating in the Pre-Admission Program will be assigned an academic adviser from the Austin College faculty in his or her academic area of interest. Students meet with his or her faculty adviser to review his or her course selections, declare major and minor (if applicable), and articulate an overall degree plan.
3. **CAREER SERVICES:** Prior to matriculation at Austin College, students may schedule one appointment per semester with the Austin College Office of Career Services to discuss requisite career/life planning skills and the preparation necessary to achieve his or her educational goals.
4. **ADMISSION, SCHOLARSHIPS, AND FINANCIAL AID:** The Director of Transfer Admission will provide students expanded opportunities to learn more about Austin College through special mailings, scheduled Collin College visits, and hosted on-campus events for Collin College students in transferring to Austin College. Austin College will make available detailed information about opportunities for financial aid and scholarships. The Director of Transfer Admission at Austin College will work with students in the Pre-Admission Program to complete the formal admission, financial aid, and the scholarship application processes.

Access to Programs and Facilities at Austin College for Pre-Admission Students

1. **AUSTIN COLLEGE EMAIL ACCOUNT:** Students will be assigned an Austin College e-mail account.
2. **AUSTIN COLLEGE WEB HOPPER ACCOUNT:** Students will receive an Austin College Web Hopper account, which will provide access to his or her online degree audit. Online degree audits require up-to-date transcripts be submitted to Austin College to ensure credits are accurately articulated.

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3. AUSTIN COLLEGE I.D.: Students will receive a special Austin College I.D. identifying him or her as a Pre-Admission student.
4. AUSTIN COLLEGE PARKING PASS: Students will receive an Austin College parking pass, allowing him or her to park on campus in designated areas.
5. AUSTIN COLLEGE LIBRARY: Students will have on-site access to the facilities of the Abell Library at Austin College.
6. AUSTIN COLLEGE EVENTS: Students will have access to lectures, art exhibits, musical performances, theatre performances, and sporting events at the same cost as regular full-time Austin College students.

Student Requirements to Continue in the Pre-Admission Program

1. DIRECTOR OF TRANSFER ADMISSION MEETINGS: The student must meet with the Austin College Director of Transfer Admission at least one time each semester to ensure student is on-track.
2. GRADE POINT AVERAGE: Students must maintain a minimum of 2.75 grade point average at Collin College if they have less than 30 semester hours. Students with more than 30 semester hours must maintain a minimum 3.0 grade point average.
3. GOOD ACADEMIC STANDING: Students must be in good academic standing and in compliance with the policies and practices outlined for all full-time enrolled students.

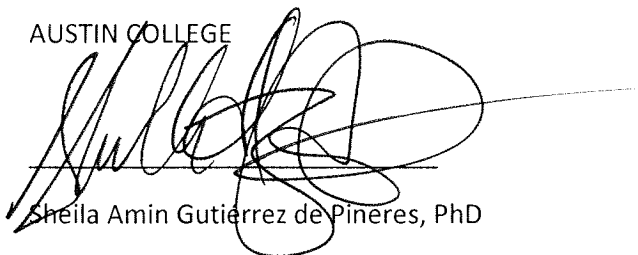
Withdrawal from the Pre-Admission Program

Students must provide written notification to the Director of Transfer Admission at Austin College of his or her withdrawal from the Pre-Admission program.

This agreement shall become effective May 27, 2016 and shall remain in effect until termination. Termination may be effected by either Austin College or Collin College by giving written notice to the other institution six (6) months prior to termination. Both parties agree that all current participants will be phased out of the agreement.

SIGNED BY:

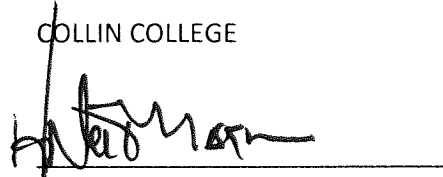
AUSTIN COLLEGE



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