Reinstatement Mailing Instructions

1. **Assemble** your packet and sign the provided I-20.
   - **Attach** the SEVIS Fee Receipt to the front of the application, if applicable. You can pay for the fee online at [www.fmjfee.com](http://www.fmjfee.com).
   - **Attach** your check to the front of the application ($290, payable to Department of Homeland Security). The check should be the top document in the application.

2. **Make a copy** of the application for your files.

3. **Send the application** by U.S. Mail or private courier (DHL, FedEx, UPS, etc) to:

<table>
<thead>
<tr>
<th>US Postal Service deliveries:</th>
<th>OR</th>
<th>For private courier (non-US Postal Service) deliveries:</th>
</tr>
</thead>
<tbody>
<tr>
<td>USCIS</td>
<td>USCIS</td>
<td>Attn: I-539</td>
</tr>
<tr>
<td>P.O. Box 660166</td>
<td></td>
<td>2501 S. State Hwy. 121 Business, Ste 400</td>
</tr>
<tr>
<td>Dallas, TX 75266</td>
<td></td>
<td>Lewisville, TX 75067</td>
</tr>
</tbody>
</table>

**CERTIFIED MAIL**: If mailing your application, the Registrar recommends using **Certified Mail** to help track delivery. Certified Mail cards are available at U.S. Post Offices. Please use your own current address as the return address on the envelope.

Mailing Services
- Austin College Mailing Services
- Other U.S. Post Office locations [www.usps.com](http://www.usps.com)

**Receipt and Decision**
Once you receive the USCIS receipt, you can check the status of your application through the “Case Status Online” option available at [www.uscis.gov](http://www.uscis.gov).

If approved, a decision letter, stamped I-20 and stamped I-94 will be mailed to the Registrar. Each time we receive a document we will make a copy for our file and then send you an email that the item is available for pickup.