During Semester Abroad Checklist

☐ Collect course syllabi/outlines, reading lists, and returned papers from each course taken abroad as these materials can be used to justify credit earned for abroad course work to your Austin College degree plan. Email to studyabroad@austincollege.edu.

☐ Keep in touch with the Academic Calendar so that you know when you are eligible to register for classes while abroad. Academic Calendar: http://www.austincollege.edu/campus-offices/academic-affairs/registrar/academic-calendar/.

☐ Housing: watch for deadlines to apply for Housing so that it is available upon your return. You will receive an email from Residence Life which will indicate that Room Selection is open. Utilize the information in this online booklet: http://www.austincollege.edu/campus-life/residence-life/room-selection/.

☐ Financial Aid: If you are gone during the Spring term, you will need to coordinate with parents to complete the FAFSA (http://www.fafsa.gov/) no later than May 1 to receive financial aid for the following Fall term. It is also important to check WebHopper for information on missing documents that may be needed for aid to be distributed.

☐ Collect items while on your trip for a “scrapbook” project – take photos and/or short videos, journal or blog about experiences, save concert ticket stubs, programs, etc. Be diligent in what you have planned to do to document your trip. This may be a once in a lifetime experience. Your family, friends, faculty and the Study Abroad Office will want to live vicariously and learn through you 😊.

☐ Collect the contact information for people important to you as you are traveling.

☐ Pay any outstanding balances you may have incurred while on your trip to ensure that your transcript will be prepared and released in a timely manner.