

Sponsorship Agreement Form

Each student organization must have a sponsor who is agreed to by the Student Life Office. To change sponsors, an organization must submit the name of the new sponsor to the Student Life Office for agreement. In the regular academic year no organization shall be without an agreed sponsor for more than two months.

Sponsor Role Description: The Sponsor

- Is approved for this volunteer position by the Vice President of the Division in which the sponsor works. A faculty member must have the approval of the Vice President of Academic Affairs,
- Will be aware and abide by all College policies and applicable laws, and encourage the organization to do the same,
- Will render advice, suggestions and help to the student organization consistent with College standards,
- Serves as a liaison between the student organization and other constituents of the College,
- Is expected keep the confidences of the organization and its members, except in situations placing others in potential harm or risk of injury, or potential violation of college policies.
- Will communicate with the Student Life Office, when there may be the potential for risk, after rendering advice, suggestions and help to the student organization regarding the student organization's potential choices, and
- Is encouraged to attend meetings and campus wide programs sponsored by the student organization.
- Maintain a cordial but socially detached relationship with the organization's members.

A chartered or conditionally chartered campus organization is responsible for keeping the sponsor aware of all organizational activities and inviting the sponsor to all of its events, including social activities. The members and executive officers of the organization are responsible for all of the activities associated with the organization and are expected to adhere to all laws. When carrying out the responsibilities for planning and executing functions according to policies of the College, it is expected that the members and officers consult with their sponsor.

Liability Insurance Coverage

Austin College recognizes the needs for and the importance of sponsors for student organizations. With this thought in mind, the College purchases insurance that protects both the College and sponsors for claims due to allegations outlined in the insurance contracts. The insurance protects the sponsor within the role outlined by the College. Be mindful however those actions outside the sponsor role are not covered by any insurance contracts. An example of an action outside of the sponsor role is, knowingly or intentionally participating in the violation of a college policy. The insurance contract would respond and represent the College against allegations. The insurance provides the sponsor with similar protection unless, during the investigation, it is determined that the sponsor knowingly and/or intentionally participated in the violation of college policy. Upon that discovery, the sponsor would then be advised to seek independent representation.

I _____ hereby agree to be the official sponsor of

_____ on this date _____. I am aware that I may terminate my sponsorship at any time by submitting a written notice to the Student Life Office, Suite 6-J.

Signature of Sponsor

Student Representative Signature & Title

Signature of the Vice President of Division in which the Sponsor Works

Date Signed

KEEP A COPY FOR YOUR RECORDS