



Application Process for Social Security Card for F-1 Students

On-Campus Employment

An F-1 student who applies for a Social Security Number (SSN) at a Social Security Administration field office must complete, sign and submit a Form SS-5, *Application for a Social Security Card*, and provide 2 forms of evidence to document age, identity and work-authorized status.

F-1 students are subject to special documentation requirements as well as special immigration status verification rules. An F-1 applicant must submit the following as part of his or her application for an SSN:

- A completed FORM SS-5, Application for a Social Security Card (<http://www.ssa.gov/online/ss-5.pdf>);
- At least two documents that establish the applicant's age and identity including a passport and one additional document establishing identity;
- Form 1-94;
- SEVIS Form I-20;
- Proof of employment authorization from the DSO (Registrar) which identifies the student by name and list the on-campus employer and the nature of the on-campus work. Austin College Employment Identification number is 750827409.

The SSA field office will interview the SSN applicant, review identity and immigration documents, verify immigration status with the Department of Homeland Security and key in information in the SSA automated data system.

The student may begin their on-campus employment without a Social Security Number. Official guidance regarding SSA can be found at:

<http://policy.ssa.gov/poms.nsf/aboutpoms>