

Worksheet 1

Gathering Information on Your Organization
and a Prospective Funder

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1. Key facts about our organization:
2. Project name and description:
3. Community need:
4. How will this project address the need?
5. Main components of the project:
6. How will we measure success?
7. Project cost/Amount to be requested:
8. Organizational capacity to implement project:
9. Sustainability of the project:
10. Prospective funder:
11. Why is this funder a good match?
12. Prior history with the funder:

13.Grant range: