**Austin College**

**Institutional Review Board**

**Human Subjects Modification/Extension/Renewal Form**

List the names of all investigators (primary members of your research team) and the date they completed their most recent CITI training:

Project Title:

Project IRB#:

Estimated completion date:

I am requesting the following (check one):

\_\_\_\_ Renewal

\_\_\_\_ Extension to a previous project *without* modifications

\_\_\_\_ Extension to a previous project with modifications

\_\_\_\_ Modifications to an existing project

If you are requesting a renewal *without* modifications, you do not need to submit any additional information.

If you are requesting modifications (either to an existing project or as part of an extension/renewal), then complete the relevant sections below.

1. Provide a brief summary of your proposed modifications or rationale for extension:
2. Which of the following sections will you be changing (please check each section that applies and then provide a description of what will be *added, deleted, and/or changed*). For each section that is being modified please paste in your original text and then describe any additions, deletions, or changes.

## \_\_\_ Research Project Information (design and/or variables)

Original Text

Changes (what are you adding, deleting or changing)

**\_\_\_ Participants and Recruitment (for example recruiting from a new population or use of a different recruiting process)**

Original Text

Changes (what are you adding, deleting or changing)

**\_\_\_ Deception**

Original Text

Changes (what are you adding, deleting or changing)

**\_\_\_ Benefits and Compensation**

Original Text

Changes (what are you adding, deleting or changing)

**\_\_\_ Data and Measures (changes to measures, data collection, or storage/destruction)**

Original Text

Changes (what are you adding, deleting or changing)

**\_\_\_ Informed Consent Materials or Process**

Original Text

Changes (what are you adding, deleting or changing)

**\_\_\_ Other Information**

Original Text

Changes (what are you adding, deleting or changing)

1. **Risks** – Do your proposed changes alter the risks to participants? (check one)

 \_\_\_ Y \_\_\_ N

If Y, please provide your original text related to risk and then describe how your changes will change the risks to participants.

1. If any of your materials (consent from, surveys, recruiting materials) have changed, then attach a copy of both the old *and* new versions. If your materials have not changed, then attach your original materials only.

**Note: All renewals/modification will receive a new IRB#. Please make sure to update all participant materials(consent forms, recruitment emails, etc.) with your new IRB#.**