New Student Housing Application & Contract

Available to new students only upon admission and deposit.

This document contains step-by-step, visual instructions on how to complete the new student housing application for the 2020-2021 academic year. If you have questions after reviewing this information, please contact Student Life at 903-813-2306 or studentlife@austincollege.edu.
Welcome Guest!

WebHopper gives students, staff, and the community access to college information.

Select your point of entry to the right.

Students, faculty, and staff can use the ‘Ellician Go’ mobile app to access grades, schedule, class roster, events, contact information, and more in a secure manner. Click on a link to the appropriate app store below.

Log In to WebHopper
Click on Incoming Students
Click on New Student Housing Application
New Student Housing Application

Instructions
1) Complete all information listed below and verify its accuracy before submitting. For step-by-step instructions on completing this application, click here. If you have questions regarding this application, please contact the Student Life Office at 903-813-2306 or studentlife@austincollege.edu.

2) You will need your four-letter MBTI type to complete this application. Please complete the paper inventory you received from Admissions, score it, and enter the four-letter type in the space provided.

3) If you would like to request a specific roommate, you both need to email studentlife@austincollege.edu and request each other. Requests for students entering in the fall term must be received by 06/01/2018 to be honored.

4) Confirm that you have read and understand the meal plan information. All students are required to participate in the 7-day meal plan their freshman year.

Read through the instructions carefully.
After reviewing your information and ensuring it is accurate, click this box.

Click here to verify your information
Data Verification Form

This form is intended to verify and/or update your official Austin College record. Verification is required at the beginning of each academic year. If you indicate your information has changed, your official record will not be automatically updated upon submission of this form. Please allow validation and processing time before your current official record reflects your new information.

**Student ID** 0935427

**INSTRUCTIONS:** Review the left column displaying your current record. Check the “Verified” box beside correct items. For items that are blank or incorrect, do not check the box. Instead, enter the correct information in the right column.

### Personal Information

<table>
<thead>
<tr>
<th>Data Type</th>
<th>Current Record</th>
<th>Verified</th>
<th>Enter New Data or Correction</th>
</tr>
</thead>
<tbody>
<tr>
<td>Full Legal Name</td>
<td>Katie Roo</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Preferred Name</td>
<td>Katie</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Birth Date</td>
<td>6/18/1998</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Gender</td>
<td>Female</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Social Security Number</td>
<td>333555888</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

Carefully review **all** information on this page for accuracy before continuing with your application.
Click on the drop down box and select your MBTI type*

*You will receive an MBTI assessment in your admissions packet. Please complete and score it before completing your housing application.
After reviewing your information and ensuring it is accurate, click this box.

Click here to verify your emergency contact information.
ICE (In Case of Emergency) INFO

AC Alert is part of Austin College’s Emergency Alert System for on-campus safety and security. It allows college administration to issue a message quickly via text message, voice message, and email to inform you of situations on campus that may include severe weather, Fire/Hazard, security threats, closures, and other immediate circumstances. Your primary personal cell phone number is required.

You can have as many ICE contacts as you want. If more contact entry spaces are needed, submit what you have entered, and then return to this page to add more. You can add AC Alert for up to 2 of your ICE contacts by checking the AC Alert box by the contact’s information.

For students, at least 1 contact for each category of Emergency Contact, Missing Person Contact, and AC Alert must be checked.

<table>
<thead>
<tr>
<th>ICE Contact Name</th>
<th>Relationship</th>
<th>Emergency Contact</th>
<th>Missing Person Contact</th>
<th>AC Alert Contact</th>
<th>Primary Phone (No dashes)</th>
<th>Other Phone (No dashes)</th>
<th>Contact Email Address</th>
</tr>
</thead>
<tbody>
<tr>
<td>Sally Roo</td>
<td>Mother</td>
<td>✓</td>
<td>✓</td>
<td>✓</td>
<td>3648126263</td>
<td></td>
<td><a href="mailto:sro@yamioh.com">sro@yamioh.com</a></td>
</tr>
<tr>
<td>Tanya Roo</td>
<td>Sister</td>
<td>✓</td>
<td>✓</td>
<td>✓</td>
<td>6319462103</td>
<td></td>
<td><a href="mailto:tanyro@yamioh.com">tanyro@yamioh.com</a></td>
</tr>
<tr>
<td>Sophie Roo</td>
<td>Aunt</td>
<td>✓</td>
<td>✓</td>
<td>✓</td>
<td>3164629651</td>
<td></td>
<td><a href="mailto:sjro@yamioh.com">sjro@yamioh.com</a></td>
</tr>
<tr>
<td>Amy Roo</td>
<td>Aunt</td>
<td>✓</td>
<td>✓</td>
<td>✓</td>
<td>43289660361</td>
<td></td>
<td><a href="mailto:ajro@yamioh.com">ajro@yamioh.com</a></td>
</tr>
</tbody>
</table>

For all current students, at least one contact flagged for each of the categories of Emergency Contact, Missing Person Contact, and AC Alert Contact is required.

**Electronic Signature**

I confirm this information is current and accurate.  
☐ Date Last Completed 04/19/2017
Click on the drop down boxes and select your top three hall preferences.
Read the above statements carefully. Check the first two boxes **only** if the statements are true for **you**. Use the drop down boxes to complete the next three. If you are seeking a housing modification, please provide the information requested in the box, then contact Student Life.
Use the drop down box to select your meal plan. All entering freshmen are required to be on a 7-day meal plan.
After reviewing your application and verifying the information, click this box.

Click here to submit your application.
Housing Contract

After completing your housing application, you will be automatically re-directed to our electronic housing contract. Please read each statement carefully, check the box beside it, “sign” and submit the form. Your housing application is not complete until you have signed and submitted the contract.
Housing Contract for the New Freshmen Housing Appl

* = Required

Student Name: Katie Roo  
Student ID #: 0935427  
Academic Year: 2018

Austin College Residence Hall Occupancy Contract

This is a legally binding contract between Austin College, acting through Student Life, and students who are enrolled as full-time and degree-seeking. In consideration of payments made and to be made as provided herein, the student is entitled to occupy residence hall space and is entitled to the services provided by Student Life, subject to the terms and conditions set forth.

Terms and Conditions

☐ Residence Requirements and Eligibility
Students admitted as first-year matriculates, with a CI year assignment, must live in on campus housing designated by Austin College for a minimum of six (6) fourteen (14) week semesters, including January Term or the equivalent of three academic years. Transfer matriculates, without CI year assignment, must live in on campus housing for a minimum of four (4) fourteen (14) week semesters. Only those students who have completed their residency requirement or who already fulfill any other exemptions to the residency policy will be allowed to live off campus.

☐ Period of Contract
The contract, when appropriately signed and submitted, becomes effective upon its acceptance by Student Life and is binding for the FULL ACADEMIC YEAR.

☐ Occupancy
A) Students must occupy assigned rooms on the opening day and time announced prior to each semester. Failure to occupy an assigned room by midnight of the first day of classes may be considered a cancellation of contract (see Cancellation of Contract) unless arrangements for late entry have been made with Student Life prior to the day of opening. B) This contract does not provide to the student the right of occupancy between academic terms or during College holiday periods. The student must check out of the residence hall by the advertised closing time. Students who have not checked out with the appropriate staff by the specified time will be assessed a $50 fine and a $30 per night occupancy fee until checkout. C) This contract permits occupancy during January Term to students enrolled in credit-bearing January Term courses or those who have prior approval for related activities. Students who are not enrolled in January Term must request permission to live in residence halls from Student Life. D) Occupancy of rooms is allowed only by students to whom the room is assigned. E) Rooms may not be sublet to another person.

☐ Room Assignment
A) Acceptance of this contract does not guarantee assignment to a specific room or particular type of accommodation. It does, however, guarantee the student a space in a residence hall. The College reserves the right to change room or hall assignments, to assign roommates, or to consolidate vacancies. B) All changes in room assignments and/or roommates
After reading all statements, e-sign your contract. Then click submit.