Traditional Hall Double Room Application

Available April 10th –April 19th

This document contains step-by-step, visual instructions on how to complete the Traditional Hall Double Room housing application for the 2020-2021 academic year. If you have questions after reviewing this information, please contact Student Life at 903-813-2306 or studentlife@austincollege.edu.
Note!

This application allows you to request specific rooms within each hall you apply for. For a list of rooms available to upper-class students, please see information posted in the hall or contact the Area Coordinator for that facility. You are not required to include room numbers to submit the application—leaving these spaces blank will result in Student Life staff assigning you and your roommate to the first available room. Providing specific room requests does not guarantee we will be able to place you in one of those rooms.
Click on Student Housing Applications
Select the Traditional Hall Double Room Application from the drop down box.

Click Submit.
Austin College Double Room Application

Instructions
1) Review the Traditional Hall Double Room eligibility, ranking, and selection process information in the 2018 Room Selection Brochure. For step-by-step instructions on completing this application, click here.

☑️ I have read and understand the Traditional Hall Double Room eligibility, ranking, and selection process information.

2) Verify that your information listed below is correct. If this information is not correct, please contact the Student Life Office as soon as possible.

3) Rank the residence halls (Baker, Caruth, Clyce, and Dean) based on your preference for assignment. Providing this information in no way guarantees your preference will be available or granted.

Read through the instructions.
Be sure to check the verification box after completed Step 1.
Verify your information is correct, then check the box.
Enter the last 7 digits of the individual you wish to room with

Click Submit
After clicking Submit, your roommate’s name should automatically populate. Check to ensure it is correct. If it is incorrect, check the ID number and try again.
After ensuring your roommate’s name is entered correctly, choose the duration each resident intends to reside in the space from the drop down menu. Then check the verify box.
IMPORTANT: If you are still in need of a roommate and would like the Student Life Office to match you with someone, please log onto your Webhopper and under the roommate selection tab you can select “Assign Me A Roommate” and Student Life will pair you with a roommate.
Select your top three hall choices from the drop down menus.

You may enter up to three requested room numbers for each hall.
After verifying everything is correct, click submit. You and your roommate will receive an e-mail in your Austin College account verifying you have submitted an application.

<table>
<thead>
<tr>
<th>Residence Hall</th>
<th>Room 1</th>
<th>Room 2</th>
<th>Room 3</th>
</tr>
</thead>
<tbody>
<tr>
<td>Dean</td>
<td>127</td>
<td>129</td>
<td>131</td>
</tr>
<tr>
<td>Clyce</td>
<td>104</td>
<td>106</td>
<td>108</td>
</tr>
<tr>
<td>Caruth (Women Only)</td>
<td>122</td>
<td>124</td>
<td>×</td>
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