



Special Topics Course Submission Form

Return completed, signed form to Johna Boatright
(jboatright@austincollege.edu).

Name (Last, First, Middle)

Term/Year (Ex: Sp/16)

DEPT Course Number (Ex: ART 250)

Long Course Title (max 40 characters)

Short Course Title (max 30 characters)

Course Description

Instructor Name

Instructor Permission Required

Yes

No

Prerequisites or Corequisites

Proposed Enrollment Limit

Is proposed course intended to meet the breadth/discover requirement?

Yes

No

If yes, select the division the breadth/discover course should meet:

Humanities

Dean's approval

Date

Science without a lab

Science with a lab

Social Science

Check each student learning outcome below that

1. Is a learning goal for this course
AND
2. For which you can provide student work that can be used to assess to what extent students are meeting this goal

Humanities

Students can demonstrate an ability to arrange, define, and describe important ideas and/or experiences from various cultures and/or the historical past.

Students can demonstrate the ability to produce creative work and/or appraise and critique the creative process of others.

Students can demonstrate the ability to analyze, test, and/or question humanistic interpretation, and to deploy those skills effectively through written and /or oral communication.

Science

Students can use observational or experimental data to evaluate a claim and test hypotheses or demonstrate sound scientific reasoning.

Students can demonstrate an understanding of the interaction between science and culture.

Students can demonstrate an understanding of the strengths and limitations of the scientific process.

Students can communicate scientific information and ideas effectively.

Social Science

Students can identify, describe, and use one or more methodological approaches used in the Social Sciences.

Students can describe individual and/or group behaviors using disciplinary appropriate language.

Students can explain how the cultural and/or institutional past informs society.

*Is proposed course intended to meet the Foundation Writing (FW) or Advanced Writing (AW) requirement?

Yes

No

*Is proposed course intended to meet the Quantitative Competency requirement?

Yes

No

*Is the proposed course intended to meet the Global Diversity or Systems of Power, Privilege, and Inequality requirement?

Yes No Possibly some sections

**Note: For information only. Please refer to the approval form for this requirement located in the Forms Repository.*

What are the implications for library and computer resources?

Academic Course Credit Declaration

How many units of academic credit will this course be offered? Provide the minimum and maximum and increments (if multiple levels of increments available) if not offered as one full unit.

This course meets the requirements for one unit of academic credit (or the appropriate partial unit equivalency) in the following manner (select one option):

Option 1: The course has four or more hours (or the appropriate partial unit equivalency) of instruction officially scheduled each week of the semester.

Option 2: The course has a fourth (or more) hour (or appropriate partial unit equivalency) officially scheduled in a required laboratory, film screening, or other activity each week of the semester. Students must register for this component in addition to registering for the course.

Option 3: The course, although officially scheduled for less than four hours (or the appropriate partial unit equivalency) each week, has additional academic activities that meet special criteria. Such activities must satisfy each of the following:

- be required of all students and set forth clearly in the course syllabus.
- be structured so as to serve the declared learning goals of the course and to result in a product that is to be evaluated.
- be designed so that the total amount of academic work required for the course (including both classroom, or direct faculty instruction, and out-of-class student work) is equivalent to 180 academic hours (150 clock hours).

* "1 hour" = 50 minutes (an academic hour), per Federal Standards and the Carnegie semester hour definition. If

Option 3 was selected, check all of the activities that students may engage in to justify 180 hours.

Research

Papers

Performance or presentation development

Attendance at events or participation in experiences that result in an assessed class product

Preparatory reading for class discussion and assessment

Other:

Submitter's Signature

Date

Department Chair's Signature

Date

Dean's Signature

Date

Cur. Cmte Appr. (initials) Date

Faculty Appr. (initials) Date

Registrar Entry (initials) Date