



Office of Financial Aid

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**REQUEST FOR INCREASE TO STUDENT BUDGET
FOR OFF-CAMPUS LIVING EXPENSES
2020-21**

Your cost of attendance (or student budget) for living off-campus already has a room and board allowance built into it. If your off-campus expenses exceed what is currently allowed for in your budget, there *may* be room to increase your student budget. Only *basic living expenses* will be considered such as rent, utility bills (gas and electric), water/sewer/trash, cable/internet service, phone, groceries, and gas for your vehicle. Some examples of expenses not covered would be car payments, car insurance, credit card bills, loan payments, etc. with final discretion from the Executive Director of Financial Aid.

NAME: _____ **AC ID:** _____

GRADE LEVEL for 2020-21: _____

Please answer the following questions as it relates to you living off-campus for 2020-21:

Do you live in: _____ an apartment _____ a rent house _____ rent a room in a house _____ an AC owned rent house

How many roommates do you share expenses with? _____

Please list **your portion** of the monthly expenses:

\$ _____ Rent

\$ _____ Electric Utility Bill

\$ _____ Gas Utility Bill

\$ _____ Water/Sewer/Trash Bill

\$ _____ Phone Bill (include cell phone)

\$ _____ Cable/Internet Service

\$ _____ Groceries

\$ _____ Gasoline for your vehicle

\$ _____ Other basic living expense (not listed above)

Please explain: _____

Is your request for an increase to your student budget for (check one):

_____ 2020-21 academic year

_____ Fall '20 only

_____ Spring '21 only

You must provide a copy of the signed lease, most recent copies of all your bills listed above, and any other supporting documentation to substantiate your appeal for an increase to your student budget. Without proper documentation, your appeal will not be considered.

I certify that the above information is true and accurate to the best of my knowledge.	
_____	_____
Student's signature	Date