REQUEST FOR INCREASE TO STUDENT BUDGET FOR OFF-CAMPUS LIVING EXPENSES 2020-21

Your cost of attendance (or student budget) for living off-campus already has a room and board allowance built into it. If your off-campus expenses exceed what is currently allowed for in your budget, there may be room to increase your student budget. Only basic living expenses will be considered such as rent, utility bills (gas and electric), water/sewer/trash, cable/internet service, phone, groceries, and gas for your vehicle. Some examples of expenses not covered would be car payments, car insurance, credit card bills, loan payments, etc. with final discretion from the Executive Director of Financial Aid.

NAME: _________________________________________   AC ID: _________________________________

GRADE LEVEL for 2020-21: ________________________

Please answer the following questions as it relates to you living off-campus for 2020-21:

Do you live in: _____ an apartment  _____ a rent house ____ rent a room in a house   _____an AC owned rent house

How many roommates do you share expenses with? ______

Please list your portion of the monthly expenses:

$_________ Rent

$_________ Electric Utility Bill

$_________ Gas Utility Bill

$_________ Water/Sewer/Trash Bill

$_________ Phone Bill (include cell phone)

$_________ Cable/Internet Service

$_________ Groceries

$_________ Gasoline for your vehicle

$_________ Other basic living expense (not listed above)

Please explain:_________________________________________ _____________

Is your request for an increase to your student budget for (check one):

_____ 2020-21 academic year                    _____ Fall ’20 only   _____Spring ’21 only

You must provide a copy of the signed lease, most recent copies of all your bills listed above, and any other supporting documentation to substantiate your appeal for an increase to your student budget. Without proper documentation, your appeal will not be considered.

I certify that the above information is true and accurate to the best of my knowledge.

_______________________________________________________        ________________________

Student’s signature                          Date