Payment Plans Offered Through Official Payments

The Austin College Business Office bills standard charges (tuition, room and board) on or about July 1st for the fall term and December 15th for the spring term. Full payment of the standard charges either by accepted financial aid or personal resources is required prior to the start of each term. The due date for fall term charges is on or around August 1st and the spring term is due on or about January 15th each year. You may pay in one lump sum payment or enroll in a payment plan by the established due dates for each term.

We offer two types of plans:
1) Annual Payment Plans - Allows you to divide the amount owed for both the fall and spring terms into either 12 or 10 monthly installments depending on when you enroll in the plan. Please see reverse side for details on enrollment fees and dates.

2) Term Based Payment Plans - Allows you to divide the amount owed for each term individually into either 4 or 3 monthly installments depending on when you enroll in the plan. Please see reverse side for details on enrollment fees and dates.

Each plan allows for a 10 day grace period. A late fee will be assessed by Official Payments for payments made after the grace period. Missing two payments will result in the termination of the payment plan.


Enrolling in a Payment Plan with Official Payments is a simple 4-step process and only takes a few minutes.
Step 1: Select a Plan
View your available plans and select one that meets your budget. See reverse side for details.

Step 2: Enter Your Information
Enter the dollar amount you wish to pay based on your charges less any anticipated financial aid. Your installment payments for the plan will be calculated for you. Enter your personal information and create an account. You must schedule automatic payments from your checking or savings account or credit/debit card.

There is a 2.5% convenience fee for all credit/debit transactions.

Step 3: Accept Terms
Review the terms and conditions of the plan, including the fees you will be charged. Accept the terms and conditions to continue.

Step 4: Make Payment
Enter your payment method and information. Official Payments uses the highest level of data encryption to protect your personal information. You will receive a unique confirmation number and digital receipt for your records.

Once you have enrolled in a plan the Austin College Business Office will apply a credit for the amount of your plan to your Student Receivable Account. We keep track of your individual payments separately.

If you have questions regarding payment plans please contact Tiffany Medaris, Student Accounts Receivable Specialist, at 903 813-2448 or by email at tmedaris@austincollege.edu.
The Austin College Business Office is pleased to offer you the opportunity to pay your tuition over time through a convenient, easy, and affordable tuition payment plan. Our plans give you the flexibility to pay your tuition in installments using a debit/credit card or an electronic check through our service provider, Official Payments.

Enroll in a plan at [https://payplan.officialpayments.com](https://payplan.officialpayments.com)

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<th>Annual Plan 12 Months</th>
<th>Annual Plan 11 Months</th>
<th>Annual Plan 10 Months</th>
<th>Term Based Plan 4 Month Fall</th>
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Enrollment Fee: $45.00
Enrollment Opens: 3/1
First Payment Due: April
Due Dates: 5th or 20th
Enrollment Ends: 5/15 & 5/30

Enrollment Fee: $45.00
Enrollment Opens: 5/1
First Payment Due: May
Due Dates: 5th or 20th
Enrollment Ends: 5/15 & 5/30

Enrollment Fee: $45.00
Enrollment Opens: 3/1
First Payment Due: June
Due Dates: 5th or 20th
Enrollment Ends: 6/15 & 6/30

Enrollment Fee: $25.00
Enrollment Opens: 6/1
First Payment Due: July
Due Dates: 5th or 20th
Enrollment Ends: 7/15 & 7/30

Enrollment Fee: $25.00
Enrollment Opens: 6/1
First Payment Due: August
Due Dates: 5th or 20th
Enrollment Ends: 9/15 & 9/30

Enrollment Fee: $25.00
Enrollment Opens: 11/1
First Payment Due: December
Due Dates: 5th or 20th
Enrollment Ends: 12/15 & 12/30

Enrollment Fee: $25.00
Enrollment Opens: 11/1
First Payment Due: January
Due Dates: 5th or 20th
Enrollment Ends: 1/15 & 1/30

Please see reverse side for additional information.