REQUEST FOR INCREASE TO STUDENT BUDGET
FOR OFF-CAMPUS LIVING EXPENSES
2022-23

Your cost of attendance (or student budget) for living off-campus already has a room and board allowance built into it. If your off-campus expenses exceed what is currently allowed for in your budget, there may be room to increase your student budget. Only basic living expenses will be considered such as rent, utility bills (gas and electric), water/sewer/trash, cable/internet service, phone, groceries, and gas for your vehicle. Some examples of expenses not covered would be car payments, car insurance, credit card bills, loan payments, etc. with final discretion from the Executive Director of Financial Aid.

NAME: ___________________________ AC ID: ______________________________

GRADE LEVEL for 2022-23: ___________________________

Please answer the following questions as it relates to you living off-campus for 2022-23:

Do you live in: _____ an apartment _____ a rent house _____ rent a room in a house _____ an AC owned rent house

How many roommates do you share expenses with? ______

Please list your portion of the monthly expenses:

$______ Rent

$______ Electric Utility Bill

$______ Gas Utility Bill

$______ Water/Sewer/Trash Bill

$______ Phone Bill (include cell phone)

$______ Cable/Internet Service

$______ Groceries

$______ Gasoline for your vehicle

$______ Other basic living expense (not listed above)

Please explain: __________________________________________

Is your request for an increase to your student budget for (check one):

_____ 2022-23 academic year        _____ Fall ’22 only        _____ Spring ’23 only

You must provide a copy of the signed lease, most recent copies of all your bills listed above, and any other supporting documentation to substantiate your appeal for an increase to your student budget. Without proper documentation, your appeal will not be considered.

I certify that the above information is true and accurate to the best of my knowledge.

_________________________________________  ______________________
Student’s signature                               Date