



## Painter

**Department:** Physical Plant

**FLSA Status:** Non-Exempt

**Grade/Level:** N/A

**Work Schedule:** M-F; 8:00 a.m. to 5:00 p.m.; 12 months; Evenings and weekends as schedule/events dictate

**Job Status:** 1.0 FTE

**Reports To:** Director of Physical Plant

**Amount of Travel Required:** None

**Positions Supervised:** None

### **POSITION SUMMARY:**

Under general supervision, provides painting and finishing services for the improvement and/or maintenance of college facilities and college-owned real estate.

### **ESSENTIAL FUNCTIONS (Duties and Responsibilities):**

#### **Reasonable Accommodations Statement**

Reasonable Accommodations may be made to enable qualified individuals with physical or mental disabilities that substantially limit one or more "major life activities" to perform the essential functions. Essential functions exclude Other Job Function Statement(s).

**Essential Functions Statement(s)** To fully meet job expectations, the incumbent must perform each function in a fully acceptable manner.

- Applies coats of paint, varnish, stain, enamel or lacquer with brushes, rollers, and spray equipment to interior and exterior walls, ceilings, floors, doors, frames, equipment, machinery, and other furnishings;
- Applies athletic field marking paint to all athletic field surfaces as scheduled and needed;
- Repairs holes, cracks, and joints in drywall and sheetrock by patching or taping with appropriate materials to prepare for painting, plastering, or wallpapering;
- Prepares surfaces such as metal, drywall, concrete, wood, and other surfaces for painting by sanding, scraping, brushing, power washing, or using other industry standards;
- Protects unintended areas and maintains a clean and safe work area by spreading drop cloths and taping;
- Works with campus paint supplier to select premixed paints or colors.

**Other Job Function Statement(s)** To fully meet job expectations, the incumbent must perform each function in a fully acceptable manner.

- Performs routine maintenance checks as part of a department rotation;
- Assists or provides relief to other key personnel as part of the emergency support staff;
- Assists with major event setup, such as graduation, as needed;
- Other duties as assigned within the nature and level of the work.

**POSITION QUALIFICATIONS:** (The **minimum** knowledge, skills, abilities, licenses, certifications, and behaviors necessary to perform the essential functions of the job at a fully acceptable level.)

**KNOWLEDGE** (Defines the mental aspects of the job. Knowledge is obtained through **education, experience, training, licensure, certification, or through a combination of the aforementioned.**)

**Minimum:** High school diploma/GED and 4 years of relevant work experience as a painter.

**LICENSE or CERTIFICATION** (To include, but not limited to: State requirements, e.g., counselor or nurse; professional certification in a specified discipline, e.g., Certified Public Accountant.) (N/A)

**SKILLS** (The **application of knowledge** by the manual, verbal, or mental manipulation of data, words, people, or things necessary to fully meet job expectations of the essential functions.)

To fully meet job expectations, the incumbent must:

- utilize and maintain equipment related to the trade;
- read, write, and interpret documents such as safety rules, MSDS sheets, operating and maintenance manuals, etc.
- communicate effectively using a variety of styles and techniques appropriate to inform or persuade the intended audience.

**ABILITIES** (*Natural talents, developed proficiencies, and or other job-related requirements.* This section includes **observable behaviors or behaviors that produce observable** results necessary to fully meet job expectations of the essential functions.)

To fully meet job expectations, the incumbent must have the ability to:

- work evenings, weekends and/or overtime as required;
- maintain regular and consistent attendance;
- use cognitive skills to: solve problems, develop, plan and implement goals, organize work or assigned projects;
- utilize computerized work ticket systems;
- follow instructions and/or guidelines;
- read, interpret, and work from blueprints, sketches, plans, drawings, and specifications;
- estimate cost, time, and materials of painting work;
- work independently or with limited supervision;
- erect and work from scaffolds, rigging, and ladders;
- maintain a safe and clean environment at all times;
- maintain tools and equipment in proper operating condition;
- apply safe work practices to include the utilization of equipment, tools and or chemicals;
- model high standards of honesty, integrity, trust, and ethical behavior.

**BEHAVIORS** (Required by the institution of all employees within a classification (exempt, nonexempt, managerial/supervisory) necessary to fully meet job expectations of the essential functions and are formally reviewed during the annual performance evaluation process.)

To fully meet job expectations, the incumbent must demonstrate the following:

- Productivity - Completes all assignments on a timely basis.
- Accuracy - Ability to perform work accurately and thoroughly.
- Teamwork - Willingness and ability to work with others.
- Service Orientation - Exhibits a 'customer friendly' demeanor with internal and external customers.
- Attendance - Misses few days of work.
- Punctuality - Arrives on time.

**PHYSICAL REQUIREMENTS:** The following represent the physical requirements of the essential job functions: Physical activities required are finger dexterity necessary to operate equipment used in the position, talking, seeing and hearing. Walking, sitting, bending/stooping, pushing/pulling and occasional unassisted lifting (up to 50 pounds, may be more on rare basis) associated with the job duties is required.

**WORK ENVIRONMENT:** Operate potentially hazardous equipment. Occasionally exposed to fumes or airborne particles. Occasionally exposed to work in high, precarious places and toxic or caustic chemicals. The noise level in the work environment is usually loud. Work from ladders, scaffolds, or roofs.

**Disclaimer:** The College has reviewed this job description to ensure that essential functions and basic duties have been included. It is intended to provide guidelines for job expectations and the employee's ability to perform the position described. ***It is not intended to be construed as an exhaustive list of all functions, responsibilities, skills and abilities.*** Additional functions and requirements may be assigned by supervisors as deemed appropriate. This document does not represent a contract of employment, and the College reserves the right to change this job description and/or assign tasks for the employee to perform, as the College may deem appropriate.

Employee Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Supervisor Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Executive Signature: \_\_\_\_\_ Date: \_\_\_\_\_