

ANDREW A. SMITH

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EDUCATION

Kent State University | Kent/Columbus, OH 2011-2012
Master of Library and Information Science, 2012

Southwest Missouri State University | Springfield, MO 1995-1999
Bachelor of Science, Mass Media (graduated cum laude), 1999

TEACHING AND RESEARCH INTERESTS

Information Literacy and the Undergraduate Liberal Arts Curriculum

HONORS AND AWARDS

Early Career Librarian Travel Stipend Award Spring 2013
Texas Library Association (District 5)

TEACHING EXPERIENCE

Instructor, 'Punk Rock Changed Our Lives' Summer 2022
Austin College, Sherman, TX
A summer mini-course available to incoming first-year students which explores the information ecosystem and encourages development of good information-seeking behaviors while learning about the advent of punk rock music and its touchstone artists and movements.

Workshop Facilitator, various topics 2016-present
Austin College, Sherman, TX
Facilitate a variety of workshops in the library and in collaboration with other departments (Digital Pedagogy, Academic Skills Center, Science division), primarily on using 3rd party citation management tools to aid in research and writing, but also aspects of information literacy and incorporating various digital tools in educational practices.

Guest Instructor, multiple courses 2015-present
Austin College, Sherman, TX
Facilitate numerous library instruction sessions within a variety of FYS and other courses, both intro- and advanced-level, across the divisions. Sessions vary in content, but always incorporate aspects of practical library search strategies and information literacy concepts.

Workshop Co-Facilitator, International Baccalaureate students Summer 2019
Austin College, Sherman, TX
Along with library director Barbara Cornelius, facilitated research workshops for a group of 100 juniors and seniors from Imagine Academy North Texas in McKinney on decade-based research projects. Their visit included campus tours facilitated by the Austin College Admission staff.

Guest Instructor, Duke TIP classes 2016-2018
Austin College, Sherman, TX
Led information sessions during the summer for junior high school students enrolled in the Duke

TIP program on using library resources and conducting research.

- Co-Facilitator, *Book of Kells* information sessions** Spring 2017
Sherman Independent School District (multiple locations), Sherman, TX
Along with librarian colleagues, led several presentation and discussion sessions for SISD Elementary gifted and talented students on Austin College's facsimile copy of the *Book of Kells*.
- Guest Instructor, multiple courses** 2014-2015
Grayson College, Denison, TX
Facilitated numerous library instruction sessions within a variety of courses, mostly introductory level across many departments. Sessions were primarily focused on search mechanics and highlighting key relevant resources to use.
- Instructor, "Book and A Movie" continuing education classes** 2014-2015
Grayson College Center for Workplace Learning, Denison, TX
Facilitated two separate programs for seniors centered on book selection, reading, and discussion, followed by a component of viewing and discussing a film version of the book.
- Workshop Facilitator, various topics** 2013-2014
Texas A&M University—Commerce, various locations
Facilitated a variety of workshops at multiple public libraries across northeast Texas for both library staff development and public patron enrichment. Sessions included demonstrations and trainings for users on various digital platforms (e.g., cloud computing, social media).

PROFESSIONAL / LIBRARY EXPERIENCE

- Interim Library Director/Coordinator of Instruction & Research Services** 2022-present
Austin College, Sherman, TX
- Direct daily operations of the library, including managing and supervising library staff
 - Facilitate purchase and ordering of materials based on faculty curricular requests and informed selection for general library collection
 - Develop short-term plans for campus engagement, including collection showcases, outreach, and facility enhancement in conjunction with Library Associate—Circulation Supervisor
 - Manage expenditures related to library operating budget, and monitor spending and effective use of budget in conjunction with Library Associate—Technical Services
 - Coordinate with other campus departments to ensure alignment on projects of shared interest, and to facilitate collaboration where desired and/or necessary
 - *See subsequent job description for additional current responsibilities*
- Coordinator of Instruction & Research Services, Librarian** (rank of Assistant Professor) 2017-present
Austin College, Sherman, TX
- Provide in-class library instruction sessions for undergraduate and graduate students
 - Design classroom instruction, handouts/materials, and supplemental online content
 - Create online interactive tutorials, quizzes, and videos for asynchronous student learning
 - Design and facilitate research- and library-related workshops for students, faculty, and staff
 - Evaluate impact of library instruction through administration of formal and informal surveys
 - Coordinate with multiple constituencies (information technology, physical plant) and outside vendors to facilitate update and/or replacement of library furniture, technology, and fixtures

- Assist with accreditation processes, including writing and revising assessment report narratives, providing necessary data, and meeting with representatives of accrediting body
- Assist with budgetary decisions with database and e-resource subscription renewals, departmental book allocations, and evaluation/implementation of trial or new resources
- Assist with strategic planning for the library, to align with college strategic plan
- Manage all website functions, research guides, electronic resource access, and proxy server
- Update website in concert with migrating primary search interface from discovery layer to ILS discovery platform; make other enhancements to ensure accessibility and usability of content
- Communicate with vendors as needed to troubleshoot issues and ensure access to electronic resources, including updates to ILS, OPAC, databases, etc.
- Create displays using selected library materials in conjunction with campus events and rotating topics or themes
- Maintain and update internal library system policies to ensure user access to resources
- Promote library resources, services, and events through the creation and distribution of digital and print flyers, posters, and newsletters, and via email and social media communications
- Provide in-person and virtual reference services to students, faculty, and staff
- Coordinate librarian Research Help and Reference services
- Supervise the Peer Reference program, including hiring, training, and managing student workers to provide patron research assistance; continual evaluation and revision of program based on perceived impact and need
- Serve as honors librarian, promote and coordinate services for honors thesis students
- Serve as liaison librarian for several academic departments
- Provide informational sessions and materials for transfer students

Coordinator of Instruction & Public Services Librarian (rank of Assistant Professor) 2015-2017
Austin College, Sherman, TX

- Provided in-class library instruction sessions for undergraduate and graduate students
- Designed classroom instruction, handouts/materials, and additional online content
- Administered and contributed to migration of library website content to a new CMS platform
- Provided in-person and virtual reference services to students, faculty, and staff
- Served as honors librarian, promoted and coordinated services for honors thesis students
- Served as liaison librarian for several academic departments
- Supervised daily operations of the library's circulation and interlibrary loan departments
- Supervised three (two full-time, one part-time) staff members, which included planning and coordinating projects, directing work processes, and performing annual evaluations
- Facilitated transition of supervision of Public Services staff to new librarian colleague assuming a supervisory role
- Created displays using selected library materials in conjunction with campus events and rotating topics or themes
- Maintained and updated internal library system policies to ensure user access to resources
- Designed and facilitated workshops for faculty around Digital Pedagogy initiative
- Helped coordinate various constituencies to facilitate library space updating and refurbishing
- Created and maintained social media accounts for library to promote services and resources
- Participated in outreach activities with area elementary schools for their gifted student program to showcase a rare book held in the college archives

Librarian I

2013-2015

Grayson College, Denison, TX

- Provided assistance to students, faculty, staff, and the general public in fulfilling all daily library operations, including reference, information, and technology-based services
- Taught information literacy and library overview classes based upon faculty request
- Served as embedded librarian and provided support in select disciplines and courses
- Designed and distributed instructional materials (print and digital) to face-to-face and online classes to help facilitate information literacy
- Created and managed web content for library website and online research guides
- Marketed library materials, services, and events to students and campus utilizing various communication methods, such as social media, e-mail, and physical (signage, flyers, etc.)
- Collaborated with other departments to promote educational opportunities and events
- Participated in campus committees; advised grant committee on campus digitization project
- Cataloged library materials as needed
- Selected and organized special collection materials as needed
- Supervised one professional staff member and student workers
- Communicated with vendors on a regular basis to ensure access to, and improve upon existing services, including implementation of print management service in computer lab; updates to ILS, OPAC, databases, etc.
- Processed accounts payable documents for appropriate budgetary allocation and payment

Project Librarian

2012-2013

Texas A&M University—Commerce, Commerce, TX

- Consulted with northeast Texas public library directors and staff to determine professional development needs of staff and library patrons related to technology
- Developed and delivered customized training and instruction to library staff and patrons on relevant technology-based topics
- Designed instructional documents and materials relevant to topic; created video tutorials to support continued learning
- Created, updated, and maintained website utilizing LibGuides content management software to serve as repository of training materials and resources for clients' continual access
- Directed and assisted library staff with implementation of technology skills into everyday library functions and services, as well as adapted existing training sessions into public programs
- Publicized program offerings with written communications via local news/media outlets, as well as visual media produced for library usage onsite and online
- Monitored emerging technology trends and delivered training on tools likely to prove valuable to library staff and their patrons
- Measured impact of training by administering surveys and other evaluative devices to ensure client comprehension and satisfaction, as well as enhance future training sessions
- Submitted all reporting and supportive data as required by TSLAC grant administration in addition to any required internal reporting measures

Practicum Internship & Volunteer

2011-2012

Mount Carmel Health Sciences Library, Columbus, OH

- Created an online subject guide with LibGuides content management software for OB/GYN physician residency program at Mount Carmel Health System

- Identified and evaluated potential resources for collocation within subject guide
- Conducted literature searches for weekly physician's tumor boards and cancer conferences
- Cataloged library materials utilizing Millennium ILS and OCLC Connexion
- Staffed and supported the Mount Carmel Consumer Health Library

Library Assistant

2011-2012

Upper Arlington Public Library, Upper Arlington, OH

- Ensured customer satisfaction by responding to patron questions, explaining policies, locating materials and other resources, and resolving issues while staffing the circulation desk
- Assisted patrons with library accounts; located, reserved, and checked out materials for patrons; processed cash transactions for late fees and lost/damaged library materials
- Arranged, checked in, and routed library materials to appropriate departments or branches
- Provided readers' advisory services while staffing the library's adult services department

Volunteer (Reference Desk & Archives)

Fall 2010

Denison University, Granville, OH

- Responded to undergraduate students' reference inquiries while staffing reference desk
- Helped locate and process materials in the archives of the college

PRESENTATIONS

Smith, A. (2022, May). *Information literacy and the first-year seminar*. Presentation delivered to faculty as part of the First Year Seminar (FYS) Workshop at Austin College in Sherman, TX.

Smith, A. (2021, November). *Information literacy workshop*. Presentation and workshop for students as part of the Academic Skills Center's "Success Series" at Austin College in Sherman, TX

Smith, A. (2021, May). *Information literacy and the first-year seminar*. Presentation delivered to faculty as part of the First Year Seminar (FYS) Workshop at Austin College in Sherman, TX.

Cornelius, B. & Smith, A. (2021, April). *Information literacy and the Citation Project*. Presentation delivered to faculty attendees as part of the Scarbrough Center for Writing's "Writing Wednesday" program at Austin College in Sherman, TX.

Smith, A. (2018, August). *Reference is dead: piloting a peer research assistant program*. Presentation delivered at the Cross Timbers Library Collaborative (CTLIC) annual conference at Texas Woman's University in Denton, TX.

Smith, A. (2018, May). *Research and academic libraries*. Speaking engagement and program delivered to fourth grade students at the Southmayd & Sadler Consolidated Independent School District.

Smith, A. (2016, November). *Maximizing efficiencies, troubleshooting problems, & gaining feedback using Google forms*. Poster session delivered at the annual Library and Information Technology Association (LITA) Forum in Fort Worth, TX.

Fox-Teichmann, S. & Smith, A. (2016, July). *Maximizing efficiencies, troubleshooting problems, & gaining feedback using Google forms*. Presentation delivered at the Cross Timbers Library Collaborative (CTLIC) annual conference at Tarrant County College in Fort Worth, TX.

Durland, K., Ewing, M.E., Rodgers, D. & Smith, A. (2016, April). *Knowledge & skepticism in the era of information abundance*. Panel discussion delivered to students as part of an interdisciplinary event hosted by the Office of the President, Campus Activities Board, and student Sarah Elena Dillabough at Austin College in Sherman, TX.

Smith, A. (2016, March). *Promoting information literacy*. Presentation delivered at a Johnson Center Lunch program at Austin College in Sherman, TX.

Smith, A. (2015, April). *What the Google?* Presentation and workshop delivered to faculty and staff for professional development as part of Learning Day at Grayson College, Denison, TX.

Smith, A. (2013, November). *Demystifying QR codes*. Presentation and workshop delivered to faculty for professional development as part of the Digital Pedagogy Workshop at Austin College in Sherman, TX.

Smith, A. (2013, October). *Cloud computing and libraries*. Presentation delivered at the Texas Library Association's District 5 Fall Meeting in Mesquite, TX.

SERVICE

Curriculum Committee, member (ex-officio) 2022-present
Austin College, Sherman, TX

First-Year Seminar Committee (FYE sub-committee), member 2021-present
Austin College, Sherman, TX

Institutional Effectiveness Committee, member 2020-present
Austin College, Sherman, TX

Library Advisory Committee, member 2019-present
Austin College, Sherman, TX

Day of Wellbeing Planning Committee, member 2019-present
Austin College, Sherman, TX

Quality Enhancement Plan (QEP) Task Force, member 2018-present
Austin College, Sherman, TX

IT Technical Standards Advisory Group, member 2016-present
Austin College, Sherman, TX

Think Green Campus Awareness Committee, member 2016-present
Austin College, Sherman, TX

First-Year Experience Committee, member 2019-2021
Austin College, Sherman, TX

Student Academic Experience Task Force, member 2019
Austin College, Sherman, TX

ACRL 2019 Conference Contributed Papers Committee, reviewer <i>Association of College & Research Libraries, Chicago, IL</i>	2018
Johnson Center Reading Group, discussion leader <i>Austin College, Sherman, TX</i>	2017, 2022
Digital Pedagogy Next Steps Working Group, member <i>Austin College, Sherman, TX</i>	2017-2018
Cross Timbers Library Collaborative Conference Planning Committee <i>Texas Woman's University, Denton, TX</i>	2017

CONFERENCE & WORKSHOP ATTENDANCE

AMIGOS Member Conference, online/virtual | Spring 2022
 Georgia International Conference on Information Literacy, online/virtual | Spring 2022
 The Oberlin DEI and Antiracism Lightning Talks, online/virtual | Spring 2022
 The 2021 Oberlin Group of Libraries Annual Meeting, online/virtual | Fall 2021
 Texas Council of Academic Libraries (TCAL) Annual Conference, online/virtual | Fall 2021
 The Library Collective's The Connection 2021 Conference, online/virtual | Spring 2021
 Georgia International Conference on Information Literacy, Savannah, GA | Spring 2020
 AMIGOS Member Conference, online/virtual | Spring 2019
 Association of College and Research Libraries Conference, Cleveland, OH | Spring 2019
 Cross Timbers Library Collaborative Annual Conference, Denton, TX | Summer 2018
Intersections of Scholarly Communication & Information Literacy ACRL Workshop, Denton, TX | Fall 2017
 Cross Timbers Library Collaborative Annual Conference, Denton, TX | Summer 2017
 Association of College and Research Libraries Conference, Baltimore, MD | Spring 2017
 Library and Information Technology Association Annual Forum, Fort Worth, TX | Fall 2016
 Cross Timbers Library Collaborative Annual Conference, Fort Worth, TX | Summer 2016
 AMIGOS Member Conference, online/virtual | Spring 2015
 Texas Library Association Annual Conference, Austin, TX | Spring 2015
 AMIGOS Member Conference, online/virtual | Spring 2014
 Texas Library Association Annual Conference, San Antonio, TX | Spring 2014
 Electronic Resources and Libraries (ER&L) Conference, Austin, TX | Spring 2014
 Texas Library Association District 5 Region Fall Meeting, Mesquite, TX | Fall 2013
 Texas Library Association Annual Conference, Fort Worth, TX | Spring 2013
 Austin College Digital Humanities Colloquium, Sherman, TX | Spring 2013
 Academic Library Association of Ohio (ALAO) Annual Conference, Toledo, OH | Fall 2011

PROFESSIONAL AFFILIATIONS

American Library Association
 Association of College and Research Libraries
 Library and Information Technology Association
 Texas Library Association

CERTIFICATIONS & CONTINUING EDUCATION

Translating the ACRL Framework for Information Literacy into Our Teaching Practices 2018

Library Juice Academy, online course

MLA Consumer Health Continuing Education (7 hours CE training) 2012

Mount Carmel Health Sciences Library, Columbus, OH

CompTIA Network+ Certification 2002

online